



GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

VIDYANAGAR, KARAD, DIST. – SATARA. PINCODE – 415 124.

Web: <http://www.gcekarad.ac.in>

PHONE NO. – (02164) – 271711, 271712, 271713

FAX NO. – (02164) – 271713

No. GCEK/OFFICE/Quotation/2018-19/3777

Date:

To,

113 DEC 2018

Sub: - Quotation Invitation for supply of Toner and Refilling Bottle for OFFICE DEPARTMENT.

With Reference to the subject maintained above, you are requested to quote your rates for the **Toner and Refilling Bottle**, the details are as per list attached. Your quotation should reach this office on or before 19/12/2018 Prices should be quoted F.O.R. Institute (Karad). Rate should be quoted with all taxes stated separately. Your Quotation will be valid up to 30 days from the date of opening.

The quotation should be sent in sealed envelope. On the top of envelop should write
“**QUOTATION FOR GOVT. COLLEGE OF ENGG. KARAD OFFICE DEPT DUE ON 19/12/2018**”

Detail Specification of Toner and Refilling Bottle

S.N	Description	Qty (Aprox.)	Unit price	Amt in Rs	GST IN %	GST IN Rs	Gross Amt in Rs
1	Sharp MX-500AT(Toner)	02					
2	Sharp MX-235BT ँ MX-237BT (Toner Refilling bottle)	02					
	TOTAL AMOUNT (IN Rs)						

The quotation will be opened on 20/12/2018 at 5:00PM or next working day.

Yours faithfully,

Registrar

Govt. College of Engineering, Karad.

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Terms and Conditions:

1. Quotation should be submitted in sealed envelope.
2. On quotation signature and stamp must be required. if the signature and stamp is not available on quotation ,the
3. quotation will be rejected without giving any information for the supplier.
4. The goods should be supplied within 30 days from the date of the receipt of this order.
5. The goods should be supplied F.O.R. Institute
6. The stores shall be securely packed, suitably marked and dispatched by Goods/Passenger train/ Motor/ Truck/ Local/ Conveyance or by Registered post Parcel whichever is economical & convenient freight paid and at carriers risk.
7. All the material should be of good quality. **Quantities may increase or decrease.**
8. Railway receipt or Motor transport receipt and the Insurance certificate should be sent by Registered A/d and not through Bankers or by V.P.P.
9. Please note that if materials are not found as per our specifications the same will be returned to you at your own cost.
10. The two copies of bill, should be sent to this office along with the materials out of which 100% bill will be passed after receipt of material in good condition and its satisfactory installation
11. The relevant GST Registration Nos. and the Certificate in the form given on the bill in support of your claim for GST if any: -
12. "Certified that the goods, on which GST has been charged, have not been exempted under the Inter State and/ or the State Sales Tax Act. or the rules made there under and the charges on account of GST on these goods are correct and that in case of supplies against regular contracts, the relevant contract includes a specific provision that the Sales Tax is payable by Government."
13. **Penalty:** To recover from you as liquidated damages a sum equivalent to 0.5 percent of the price of the undelivered sores at the stipulated rate of each week or part thereof during which the delivery of such stores may be delayed to a maximum limit in the case of an order not e 5 percent of the stipulated price of the stores so undelivered. Such penalty is to deduce always by the consignee from the bill of the firm.
14. ALL the material of this inquiry will be not purchase at a time. it will be purchased as per requirement up to 31st march 2019
15. Incomplete quotation will be rejected.
16. All the material should be of good quality. Quantities may increase or decrease so give your rates for wholesale quantity.

The receipt of this order and acceptance of the terms and conditions mentioned

There in may please be intimated to this office immediately.


Registrar

Govt. College of Engineering, Karad

