



GOVERNMENT COLLEGE OF ENGINEERING, KARAD

(An autonomous institute of Govt. of Maharashtra)

VIDYANAGAR, KARAD, DIST. – SATARA. PINCODE – 415 124.

Web: <http://www.gcekarad.ac.in>

PHONE NO. – (02164) – 271711, 271712, 271713

FAX NO. – (02164) – 271713

No. GCEK/Office/Printing/2018-19/ 332

Date: 28/01/2019

To,

Sub: - Quotation Invitation for supply of Printing Material for OFFICE DEPARTMENT.

With Reference to the subject maintained above, you are requested to quote your rates for the Printing Material, the details are as per list attached. Your quotation should reach this office on or before 02/02/2019.

Prices should be quoted F.O.R. Institute (Karad). Rate should be quoted with all taxes stated separately. Your Quotation will be valid up to 30 days from the date of opening.

The quotation should be sent in sealed envelope. On the top of envelop should write

**“QUOTATION FOR GOVT. COLLEGE OF ENGG. KARAD OFFICE DEPT
DUE ON 02/02/2019**

Printing Material Details

Sr. No.	Item Description	Qty Aprox	Description
1.	बील रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
2.	कंज्यूमेबल रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding, legal size
3.	विद्युत देयक रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
4.	स्टूडेंट इश्यू रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
5.	अध्यापक/कर्मचारी हजेरी रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
6.	विभागीय परिपत्रके जावक नोंदवही	5	Size 15"x21" approx fine board, Black ink Printing, A5 Size
7.	देयके नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
8.	टैस्टिंग कन्सलटींग हालचाल रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
9.	साहित्य देवघेव रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
10.	अधिकारी/कर्मचारी हालचाल रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
11.	प्रोजेक्ट रिपोर्ट इश्यू रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
12.	चावी रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding, legal size

13.	विभागीय थेरी परीक्षा उपस्थिती नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
14.	विभागीय थेअरी परीक्षा मुख्य उत्तरपत्रिका व पुरवणी नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
15.	टेस्टींग रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
16.	कन्सलटींग रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
17.	जडसंग्रह नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
18.	तिकीटे नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding , legal size
19.	नोटपॅड	1000	Size 15"x21" approx. fine board, , Saple, Perporations, Two pages Black Printing
20.	लेस फाईल	100	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, legal size
21.	आवक जावक नांदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding, A 3 size
22.	कार्यविवरण नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding, A 4 size
23.	विद्यार्थी प्रात्यक्षिक कार्य उपस्थिती नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
24.	तारव्रंती तक्रार नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
25.	नळ कारागीर तक्रार नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
26.	सुतारकाम तक्रार नोंदवही	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
27.	सुरक्षा रक्षक विभाग : भेट रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size
28.	गेस्ट रूम भेट रजिस्टर	5	Size 21"x30" approx. Thick heavy duty fine board, Black Printing, ledger Binding A 4 size

The quotation will be opened on 02/02/2019 at 5:00PM or next working day.

Yours faithfully,


Principal,

Govt. College of Engineering, Karad.

Terms and Conditions:

1. Quotation should be submitted in sealed envelope.
2. On quotation signature and stamp must be required. if the signature and stamp is not available on quotation ,the quotation will be rejected without giving any information for the supplier.
3. The goods should be supplied within 30 days from the date of the receipt of this order.
4. The goods should be supplied F.O.R. Institute
5. The stores shall be securely packed, suitably marked and dispatched by Goods/Passenger train/ Motor/ Truck/ Local/ Conveyance or by Registered post Parcel whichever is economical & convenient freight

paid and at carriers risk.

6. All the material should be of good quality. Quantities may increase or decrease.
7. Railway receipt or Motor transport receipt and the Insurance certificate should be sent by Registered A/d and not through Bankers or by V.P.P.
8. Please note that if materials are not found as per our specifications the same will be returned to you at your own cost.
9. The Two copies of bill, should be sent to this office along with the materials out of which 100%, bill will be passed after receipt of material in good condition and its satisfactory installation.
10. The relevant GST Registration Nos. and the Certificate in the form given on the bill in support of your claim for GST if any: -
11. "Certified that the goods, on which GST has been charged, have not been exempted under the Inter State and/ or the State Sales Tax Act. or the rules made there under and the charges on account of GST on these goods are correct and that in case of supplies against regular contracts, the relevant contract includes a specific provision that the Sales Tax is payable by Government."
12. **Penalty:** To recover from you as liquidated damages a sum equivalent to 0.5 percent of the price of the undelivered stores at the stipulated rate of each week or part thereof during which the delivery of such stores may be delayed to a maximum limit in the case of an order not e 5 percent of the stipulated price of the stores so undelivered. Such penalty is to deduce always by the consignee from the bill of the firm.
13. ALL the material of this inquiry will be not purchase at a time. it will be purchased as per requirement up to 31st march 2019
14. Incomplete quotation will be rejected.
15. All the material should be of good quality. Quantities may increase or decrease

The receipt of this order and acceptance of the terms and conditions mentioned

There in may please be intimated to this office immediately.


+ PRINCIPAL
Govt. College of Engineering, Karad
